



**AUSTRIAN • GERMAN • SWISS**  
**FAIR TIRANA**  
**A L B A N I A**

**PALACE OF CONGRESSES • 22 - 25 APRIL 2010**

**Trade • Energy • Industry • Service • Education**

**GENERAL REGULATIONS FOR PARTICIPATION**

**Article 1. - Exhibition Date and Location**

**The Austrian German Swiss Fair Tirana 2010**, will take place at Palace of Congresses, on 22 - 25 April 2010.

**Article 2. - Application for participation**

The application for participation prepared in a specific form must reach the Secretariat General, signed by the exhibitor, and together with the payment of the amount due provided for by the form. The Organizer shall have the right to not take into consideration the applications stipulating conditions for the participation in the fair.

**Article 3. - Temporary customs exportation**

The goods of foreign exhibitors that enter the fair are submitted to the Temporary Customs Regime. To this end, Union of Chambers of Commerce and Industry of Albania authorizes a customs agency to follow the necessary procedures for the opening of the temporary customs regime. If an exhibitor will not complete the customs procedures with the customs agency authorized by the Organizer, but will complete them with another customs agency instead, the Organizer in such a case does not undertake to open the temporary customs regime on his behalf.

**Article 4. - Assignment of the stand Space**

Assignment of the stand space shall be made by the Organizer, which shall reserve itself the right to alter the location and the size of the exhibition area, as defined by the exhibitor in the "Application for participation" in cases of special technical-administrative needs.

**Article 5. - Guarantee of Payment**

The parties shall expressly agree to the clause whereby the Organizer is authorized to prevent the departure of the goods on display as a guarantee for the fulfillment of the financial obligations arising from participation in the fair.

The Organizer shall assume no responsibility in relation to any eventual damages that goods may undergo, which are also held as guarantee until the credit claimed by the Fair Organizer is settled. The Organizer has the right to take into consideration the request of the applicant not to participate in the fair after the letter has signed by the application for participation. In such a case, the prepaid amount will not be given back.

**Article 6. - Insurance**

The exhibitor agrees to take out a policy covering all the liabilities relating to its activity at the exhibition event with an insurance company and to provide a copy of such policy to the organizer.

**Article 7. - Entrance Vouchers**

The goods to be exhibited and other complementary materials shall be allowed to enter the Fair grounds only after the Exhibitor shows the relevant entrance vouchers, which shall be issued by the Secretariat of the Organizer to all the companies that have settled the payments according to the Application Form.

**Article 8. - Damaging of the Exhibition Space**

The stand space and other materials used for the display must be returned in the same conditions they were delivered, otherwise the Exhibitor shall be obliged to pay for the damage incurred plus 20 percent penalty.



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**Article 9. - Security Service**

The Fair Organizer will provide for normal security service without, however, assuming responsibility for any theft or damage of the goods displayed in the stand space or stored on the Fairgrounds. The exhibiting goods must be safeguarded by each exhibitor during the opening hours of the Fair.

**Article 10. - Cleaning**

The Organizer will arrange for the cleaning of the passage corridors, common areas and environments and stands.

**Article 11. - Advertising**

The Organizer shall undertake the advertising campaign through the mass media, press and electronic media and other publications, posters, signs, placards, etc. prior and during the Fair.

**Article 12. - Chargeable Services**

The Organizer shall supply the following paid services to the exhibitors upon request:

- Transportation and customs clearance.
- Hostess and interpretation/ translation
- Photography and audiovisual services
- Advertisement in the Official Catalogue
- Promotion and communication services
- Storage service etc.
- Extra equipment.

**Article 13. - General Restrictions**

The exhibitor shall be forbidden to:

- Put up a stand or other advertising items over 2.5 m high, which is the standard height of the "Fair" stands, without the beforehand written approval of the organizing company.
- Dismount the fittings or remove the goods on display before the time and date established by the organizer for breaking down.
- Carry out any work at the stand during the visiting hours.

d) Attract the public with sound or vocal equipment.

e) Display materials or publicity outside the exhibition area of the stand.

f) Publicize or pass critical judgment that may insult the political or social institutions.

g) Allow the stay at the stand of employees of the Exhibitor during the closing hours.

h) Advertise on behalf of third parties.

The exhibiting company shall not start to build its own exhibiting booth 5 days prior to the opening of the activity.

Likewise, the dismantling of the stand shall take place after the closure of the activity and last not more than two days.

**Article 15. - Special Norms**

Failure to observe the above – listed instructions shall lead to the termination of the contract or immediate closing of the stand without any right to reimbursement of the relevant fees.

**Article 16. - Force Majeure**

In the event of Force Majeure and in any cases beyond the control of the Fair Organizer, the date of exhibition may be postponed or cancelled. In this case, the exhibitors shall not charge the Organizer for any damages occurred.

**Article 17. - Complaints**

Any complaints shall be submitted to the Fair Organizer in writing or verbally (before the closure of the activity). With the present "Application for participation" the signatory party declares that he/she has accepted on his/her own free will the Provisions of the General Regulations

**Organised by:**

**Union of Chambers of Industry and Commerce of Albania**  
**Bashkimi i Dhomave te Tregtise Dhe Industrise se Shqiperise**



**U.C.C.I.A.L**

